

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 12th October 2022 - Approved

Present

- Elena Softley (ES) – Chair
- Deborah Phillips (DP) – Vice Chair
- Denise Cripps (DC)
- Alan Revell (AR)
- Michael Green (MG)
- Cllr Parkinson (WODC)
- Julia Sharpe - Clerk
- Members of the Public – 0

129/22 Apologies

John Hunt and Cllr Graham.

130/22 Questions from the Public

There were no questions from the public.

131/22 Bonfire

Don Slatter attended for this item. Don reported that the fireworks had been purchased and received and that he had checked all the necessary safety equipment. Tasks outstanding include charging the walkie talkies, purchasing safety tape, and checking the fire extinguishers. At present one First Aider has been identified and a request has been made to St John's ambulance for further first aiders. The VH&RG Committee are providing a licenced bar. The Reading Room toilets will be locked with a key available from the First Aid Station and will be cleaned by a VH&RG volunteer after the event. The Clerk reported that the Insurance Company had not yet approved cover for the event and that further enquiries are in hand. DC said that she would not contact the school on this occasion regarding the school children making lanterns. The Risk Assessment and schedule of activities has been updated and circulated. The Chair thanked Don for his work to date.

132/22 Register of Interests

AR – Item Number 141/22.

133/22 Minutes of the Last Meeting

Minutes of the Parish Council meeting held on Wednesday 28th September were read and signed as correct.

134/22 Clerk's Report and Progress on Actions

Soil Sample update – MG said that the soil sample had not yet been sent for analysis.

OCC Highways Repairs – The Clerk reported that repairs to Church Walk, potholes around the green and outside corner cottage and a step missing at the Weir Cottage Bridge had all been reported and were waiting action.

The Cock Inn – The Clerk reported that a letter had been sent to the pub but a reply had not been received to date.

20mph signage – The Clerk reported that the 20mph signs had been installed. OCC had been asked to relocate the signs at the top of Parson Hill and West End. It was agreed to change the notification on the speed cameras and to consider relocating them in the new year. **Action – AR and Clerk.**

135 /22 To Approve Payments and Note Sums Received and Half Year Accounts and Summary Payments

Payments

J. Sharpe – Clerks wages – September
HMRC – PAYE

Gross

£234.05
£468.10

VAT

J. Sharpe – TsoHost additional storage	£17.88
ICO – Data Protection Registration	£40.00
Received	Nil

The Chair proposed the approval of the Accounts and Summary Payments, the Vice Chair seconded the proposal, all agreed and a resolution to approve the accounts and summary payments was made.

136/22 To Approve Adoption of Regulations

MG proposed that the Council approve and adopt the updated Financial Regulations, Risk Assessment. Asset Register, Complaints Procedure and Publication Scheme, EC seconded the proposal, all agreed and a resolution to adopt the documents was made.

137/22 Planning

There were no Planning Applications to consider.

138/22 Report from County Councillor

Cllr Graham was unable to attend.

139/22 Report from District Councillor

Cllr Parkinson reported that the Village Design Statement (VDS) had been favourably received at the WODC Cabinet Meeting. Comments had been made regarding the report's excellent high standard and that it was a leading example which other Councils should be encouraged to follow. There will now be a six-week consultation period prior to the VDS being approved as a Supplementary Planning Document to the Local Plan. The Chair thanked Deborah Phillips for leading such a successful project.

140/22 Village Design Statement Update

DP said that after the report from Cllr Parkinson there was nothing further to add.

141/22 Village Hall & Recreation Ground Committee Update and Approval of Donation

AR reported that the VH&RG Committee are still looking for additional committee members. He also reported the financial deficit for the year was projected to be around £2,000 having taken into account the higher energy costs.

DP proposed approval of the annual £700 donation towards the ground's maintenance costs, The Chair seconded the proposal, all agreed and a resolution to make the payment was made. **Action – Clerk to raise cheque for the November meeting.**

142/22 Gigaclear Update

DC reported that the implementation of Gigaclear along the whole of Church Walk continues to be unresolved but it is hoped that there will be a meeting with interested parties within the month. Cllr Parkinson to advocate with Gigaclear on our behalf.

143/22 Playpark Repairs and Additional Signage

The Clerk reported that one quote for works to the running area around the small roundabout had been received. **Action – Clerk to obtain further quotes.**

Following the implementation of the 20mph limit it was agreed to monitor and reassess the request for additional signage. **Action DP to inform resident.**

144/22 Christmas Lights

A request to purchase replacement and additional lights for the Christmas tree was agreed to in principle.

145/22 Urgent Correspondence

None

The next meeting of Combe Parish Council will be on Wednesday 9th November at 7.30pm in the Reading Room, Combe.