

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13th July 2022 - approved

Present

- Elena Softley (ES) – Chair
- Deborah Phillips (DP) Vice Chair
- Denise Cripps (DC)
- Alan Revell (AR)
- Michael Green (MG)
- John Hunt (JH)
- Cllr Graham (County Councillor)
- Julia Sharpe – Clerk
- Members of the Public – Two

87/22 Apologies

Cllr Parkinson (District Councillor)

88/22 Questions from the Public

Removal of dog waste bin from West End by Higher Westfield – WODC contacted to replace.
Vehicle count at Boltons Lane – OCC contacted to establish purpose.

89/22 Register of Interests

None.

90/22 Minutes of the Last Meeting

Minutes of the Parish Council meeting held on Wednesday 8th June and the report of the 2022 Annual Parish Meeting held on the 11th May were read and signed as correct.

91/22 Clerk's Report and Progress on Actions

Playpark Update – JH reported that some of the bench fixings were loose and that the gate padlock needed fixing – **Action Clerk to contact Trevor Stewart.**

Gigaclear Update – DC reported that the last information from Gigaclear was that works were still planned to commence 14th/15th July.

VDS Update – DP reported that WODC are now reviewing the document with a view to taking it forward.

Soil Sample update – MG stated that the soil sample had been taken and that it was waiting to be sent off for analysis.

Parking in Orchard Close – the Clerk reported that CPRE had agreed to amend the entry in the next print and that in the meantime an insert would be added to new books and walk organisers would be informed to that there is unrestricted parking throughout Combe and to park with due consideration of residents & road users.

Church Walk Repairs – still outstanding but on OCC schedule.

War Memorials Trust – request for donation – declined.

Salt for winter – MG said that no additional salt is required. **Action – Clerk to check bins and complete return to WODC.**

92/22 To Approve Payments and Note Sums Received and Approve the First Quarter Accounts and Summary Payments

Payments	Amount	VAT element
J. Sharpe – Clerk's wages – June	£234.05	
HMRC – PAYE	£468.10	
Community First – Annual Membership	£55	
Cox and Browning – Internal Audit	£288	£48
J. Sharpe TsoHost – SSL Certificate	£59.99	£10.00
Cotswold Line – Annual Membership	£15.00	

WODC – Grass Cutting – May	£371.95	£61.99
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Received

Jubilee Grant Committee (refund)	£60.00	
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The Clerk presented the Accounts and Summary Payments first quarter reports. The Chair proposed that they be accepted, DC seconded the proposal, all were in agreement and a Resolution approving the reports was passed.

93/22 Planning Applications

22/01728/HHD - Southernwood, Church Walk – First Floor rear extension – the application was considered and the application was objected to on the grounds of loss of light and over dominance. **Action – Clerk to notify WODC.**

94/22 Report from County Councillor

Cllr Graham reported that the 20mph speed limit for Combe had been accepted. The Chair thanked Cllr Graham for his support and speaking on the Parish Council's behalf.

95/22 Report from District Councillor

Cllr Parkinson was unable to attend, however Cllr Graham said the District Council are actively working towards better relationships and consultation processes with Parish Councils and the public and that the Council would be 'going on tour' so as to be more accessible. In addition, they are considering ways to make more flexible use of their facilities, moving the planning department to from Elmfield to the Wood Green site, refurbishing the town centre shop and enabling more agile staff working.

96/22 Code of Conduct

The new Code of Conduct issued by WODC was considered. The Chair proposed that the Council adopt the new code, DP seconded the proposal, all were in agreement and a Resolution adopting the Code of Conduct passed. **Action – Clerk to notify WODC and add to website.**

97/22 Comag Grant

DC reported that Comag had agreed to grant £1,500 each to the pre-school and school to help provide funding for parents for additional pre-school sessions and funding for the school for staff to facilitate additional speech and language sessions. Comag will continue until at least the end of the calendar year and will administer the remaining funds until then. The use of the grant given by the Parish Council to Comag to help set up the shop during the first lockdown was discussed and it was agreed that the money should remain in the Comag fund.

98/22 Posts by PC Noticeboard

The quote of £198 from Paul Merry to replace the posts was considered. JH proposed that the quote be accepted, DP seconded the proposal, all were in agreement and a Resolution passed.

99/22 Urgent Correspondence

None

Next Meeting

The next meeting of Combe Parish Council will be on Wednesday 10th August followed by the village walk at 7.30pm in the Reading Room, Combe