

# COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> April 2022 - approved

## Present

- Alan Revell (AR) – Chairman
- Michael Green (MG)
- Deborah Phillips (DP)
- Denise Cripps (DC)
- Julia Sharpe - Clerk
- Members of the Public – None

## 44/22 Apologies

Elena Softley, John Hunt, Cllr Graham (OCC), Cllr Parkinson (WODC).

## 45/22 Questions from the Public

**Use of little green** – request from FOCS for the school summer fete on Saturday 25<sup>th</sup> June – agreed in principle. **Action – Clerk to request copy of risk assessment from the school.**

**Overgrown trees/hedges** at 46 Knott Oaks – **Action – Letter from the Clerk.**

**Dumped cycle in Square Firs** – **Action – Clerk to organise disposal.**

**Voluntary Transport Scheme** – Peter Sloan – for information.

## 46/22 Register of Interests

None

## 47/22 Minutes of the Last Meeting

Minutes of the Parish Council meeting held on Wednesday 9<sup>th</sup> March were read and signed as correct.

## 48/22 Clerks Report and Progress on Actions

**Grass verge outside school** – Response from the school to say that it is not a priority or issue for the school and concern that it would cause additional parking issue. No further action at this time.

**Post Office** – still no response re afternoon collections. **Action – Clerk to request Cllr Graham to contact the post office.**

**Network Rail** – Response received stating that the station has to be lit and that the lights are already dimmed. Network Rail to continue to seek alternative lighting. **Action – Clerk to request fewer lights.**

**Playpark** – No issues.

**Church Walk** – The repair has been completed but to a very unsatisfactory standard. OCC have agreed to carry out remedial repairs. **Action – Clerk to monitor.**

**Village Spring Clean** – A very successful afternoon with a good attendance from people of all ages.

**Posts by Parish Council Noticeboard** – Due to continual damage to the existing posts it was agreed replace the existing posts larger posts similar to those around the edge of the green. **Action – Clerk to obtain quotes.**

**Letter to MP re Virtual Parish Council Meetings** – It was agreed to write to Robert Courts requesting that virtual meetings be allowed in certain circumstances. **Action – Clerk to send letter.**

**Annual Parish Meeting** – Confirmation that Hilary Brown, Sustainable Woodstock will attend as the guest speaker

**Operation London Bridge** – DC confirmed that the book of condolence can be kept in the Church.

## 49/22 To Approve Payments and Note Sums Received and Sign Bank Standing Orders

Payments	Gross	VAT
J. Sharpe – Clerks wages – March	£230.20	
HMRC, PAYE	£468.10	
J. Sharpe – Office supplies + book of condolence	£69.83	£11.64
Garden Wizard - Church Walk Repairs	£950.40	£158.40

Ubico – dog waste emptying	£100.09	£16.68
Dragon IT	£97.20	£16.20
WODC – Grass cutting – March	£245.88	£40.98
<b>Received –</b>		
HMRC – VAT Return	£1,133.67	

The bank standing orders for the Clerks salary and HMRC payments were signed by the account signatories present.

### 50/22 To Approve End of Year Accounts and Summary Payments

The accounts and summary payments for 2021/22 were presented. There were no questions. MG proposed that the accounts and summary payments be approved. DP seconded the proposal. All were in agreement and a Resolution was passed.

### 51/22 Planning Applications

None

### 52/22 Report from County Councillor

Cllr Graham did not attend due to forthcoming local elections.

### 53/22 Report from District Councillor

Cllr Parkinson did not attend but reported that due to staff shortages bin collections could be delayed but people should be reminded to put their bins as usual.

### 54/22 20mph Implementation Update

All of the necessary information has now been passed to OCC and notification has been received from them that the official, formal consultation period has now begun with a view to obtaining Cabinet Approval in June.

### 55/22 Gigaclear Update

DC reported that a labour team came out with a blowing kit on Friday 8 April. This should be able to help complete the build and allow Gigaclear to move onto the next stages of splicing and testing the connection. Households would then be able to place an order and get an installation date. The report from Friday's work was not available by the time of the Parish Council meeting.

### 56/22 Donation to Citizens Advice Bureau

The request for a donation was considered. As donations had not been granted for the previous two years MG proposed a donation of £100. DC seconded the proposal. All agreed and a Resolution passed. **Action – Clerk to raise cheque for signature at the May meeting.**

### 57/22 Salt Cross Development Consultation

Due to the size and complexity of the consultation it was agreed not to make a formal response.

### 58/22 Woodstock Parking Consultation

After discussion it was decided to agree in principle to the proposed parking changes in Woodstock. **Action – Clerk to notify ES**

### 59/22 Urgent Correspondence

None

### Next Meeting

The next meeting of Combe Parish Council will be at 7pm on Wednesday 11<sup>th</sup> May followed by the annual meeting of the Parish Council and the annual Parish meeting starting at 8pm in the Reading Room, Combe