

# COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> October 2020 – Approved

## Present

- Elena Softley (ES) – Chairman
- Alan Revell (AR) – Vice Chairman
- Michael Green (MG)
- Deborah Phillips (DP)
- Denise Cripps (DC)
- John Hunt (JH)
- Cllr Hudspeth
- Julia Sharpe - Clerk
- Members of the Public – none

## 234/20 Apologies

Cllr Bishop

## 235/20 Questions from the Public

Request for the rubbish bin to be relocated from outside pub - **Action - November agenda item**

## 236/20 Register of Interests

MG – Manor Farm planning. JH – Ivy removal

## 237/20 Minutes of the last meetings

Minutes of the Parish Council meeting held on Wednesday 14<sup>th</sup> October were amended to record JH's apologies and then signed as correct.

## 238/20 Clerks report and progress on actions

**Website progress** – training and email issues outstanding

**Water in Horns Lane from the school** – resolved

**Litter pick** – arrangements for the litter pick on the 17<sup>th</sup> and 18<sup>th</sup> October were finalised

**Akeman Street** – wall repair and water on road surface – **Action - Clerk to contact OCC re cleaning gullies and grips**

**Bonfire Night** – response from Mrs Balfour that every effort will be made to ensure that the Alma Grove field would be available for next year's firework display

**Sustainable Woodstock update** – no update available. **Action - DC and AR to make contact with group**

**VH&RG – Viridor Grant** – request for the Parish Council to stand as the 'Contributing Third Party' for a Viridor grant application for works to the VH&RG car park – this was agreed with the 10% (£750) coming from the grant approved earlier. **Action – Clerk to notify David Lee**

**Emergency Plan** – the updated emergency plan was approved. **Action - Clerk to circulate**

## 239/20 Report from County Councillor

Cllr Hudspeth reported that ongoing discussions are taking place locally, regionally and nationally as regards the number of COVID-19 cases with a very close eye being kept on trends and data. To help ensure Government safety rules are being applied, a new COVID Secure team is now operating across Oxfordshire. Funded by Oxfordshire County Council's NHS Test and Trace grant, and delivered jointly across all Oxfordshire councils, the team's aim is to work with and support businesses to help them comply with the rules and guidance that applies to them and to ensure good infection control measures are in places which the public access.

A new locally-focused COVID-19 contact tracing system for Oxfordshire will be launched, designed to support and complement the national system.

## 240/20 Report from District Councillor

Cllr Bishop provided a written report. It was noted that the WODC Budget position has been adversely affected by the pandemic to the tune of £1.8million. He said that much time and effort has been expended on the new Government White Paper - Planning for the Future; Pillar One - Planning for Development and that the initiative has not attracted widespread support and a lengthy and comprehensive response has been drafted raising a plethora of objections and suggestions. Plans for Salt Cross (the Eynsham Garden Village), are being constructively developed in conjunction with a comprehensive review of the necessary infra-structure and a transport strategy.

## 241/20 Planning Applications

**20/02568/HHD - Manor Farm, Park Road** – installation of new entrance gate and raise part of stone wall to 2m – no objections or comments. **Action – Clerk to notify WODC**

**Salt Cross response** – AR reported that the response time had been extended. All comments to forwarded to AR by 18/10/20. AR to circulate draft response week commencing 19/10/20.

## 242/20 To Approve Payments and Note Sums Received

Payments	Gross	VAT
J. Sharpe – Clerks wages – September (SO)	£224.24	
HMRC – PAYE	£446,40	
J. Sharpe - Zoom licence	£14.39	
J. Sharpe – Printer cartridge, Gsuite, Flockmail, reflective tape	£109.01	£16.84
WODC – grass cutting (July)	£405.46	£67.58
Ubico - dog waste bin emptying	£100.09	£16.68
ICO – Data Protection Renewal	£40	
P. Merry – September village maintenance + cleaning	£80	

### Received –

WODC - ½ year precept and parish grant £6,814

## To approve ½ year accounts, summary payments and budget prediction

The accounts, summary payments and budget prediction were circulated and discussed. JH proposed that the reports be accepted, AR seconded the proposal, all were in agreement and a resolution passed.

## 243/20 Speedwatch Update

The Clerk reported that arrangements had been made for OCC to install the posts in Akeman Street and Stonesfield Road. The Speed Indicator Devices are on order.

## 244/20 Village Design Statement Update

DP reported that the WODC planners have approved the Parish Council's proposal for the preparation of a Village Design Statement. The VDS Steering Group will prepare a report and then consult with residents about the design principles that will underpin the Statement.

## 245/20 Gigaclear update

DC reported that Gigaclear had not responded to recent emails regarding the free connection and outstanding repair works. **Action – DC and ES to contact Gigaclear with a view to resolving issues.**

## 246/20 Combe Courier

The annual donation to the Combe Courier was discussed. It was agreed that the Courier is an important source of information, especially for those villagers not on social media, provides a vital service and is delivered free to every household in the village. ES proposed a donation of £100, DP seconded the proposal, a vote was taken, 5 members approved the proposal with 1 member abstaining from voting. With the majority in favour a resolution was passed. **Action – Clerk to raise cheque for signature at the November meeting.**

## 247/20 Government White Paper – Planning for the future

DP said that she had begun to complete the online survey and urged all members to access the link and to notify her of any further comments. She said that the some of the questions were complex and that the

concerns raised included deregulation, process of accelerated planning in growth areas, the requirement for local authorities to set out areas for development and then taking away local decisions once the areas have been identified, concern about the future of green belts in areas designated in growth areas.

**Action – DP to complete survey.**

### 248/20      VH&RG ivy

JH left the meeting for this item.

A quote of £150+ VAT from Garden Wizard to remove ivy from the recreation ground wall was discussed. AR said that the VH&RG had agreed to contribute £75 towards the costs.

DP proposed that the quote be accepted, ES seconded the proposal, all were in favour and a resolution passed.

**Action – Clerk to notify Garden Wizard.**

### 249/20      Remembrance Sunday

ES agreed to lay the wreath on behalf of the Parish Council. JH & AR to prevent vehicles passing the green area during the service.

**Action – ES/JH/AR. Clerk to write risk assessment.**

### 250/20      Christmas Lights

It was agreed to ask Paul Williams to install the Christmas lights in the tree in the Little Green and for the tree to be lit from Friday 4<sup>th</sup> December. A suggestion from Friends of Combe School (FOCS) for Santa to deliver presents to prebooked recipients around the village was discussed and there were no objections providing a full risk assessment was in place.

**Action – Clerk to ask Paul Williams and notify FOCS.**

### 251/20      CPRE donation

It was agreed not to make a donation at this time but to wait for a specific project.

### 252/20      Urgent Correspondence

War memorials – donation request. **Action – Clerk to circulate request letter and add to the November agenda**

### 253/20      Next Meeting

The next meeting of Combe Parish Council will be on Wednesday 11<sup>th</sup> November 2020 at 7.30pm in the Reading Room, Combe or via zoom.