

COMBE PARISH COUNCIL

Minutes of the virtual Parish Council Meeting held on Wednesday 13th May 2020 - approved

Present

- Elena Softley (ES) – Chairman
- Alan Revell (AR) – Vice Chairman
- Michael Green (MG)
- Deborah Phillips (DP)
- Denise Cripps (DC)
- John Hunt (JH)
- Cllr Bishop
- Julia Sharpe - Clerk
- Members of the Public – None

64/20 Apologies

None

65/20 Questions from the Public

Chatterpie Lane Hedge – concern that the hedge along Chatterpie Lane hadn't been cut and is overgrown and requested that it's cut back – letter already send to landowner

Speedwatch progress – request for an update. Situation on hold until outcome of grant application known. Agenda item for September.

Action: Clerk to respond.

66/20 Register of Interests

Chairman – planning application West End House

67/20 Minutes of the last meetings

Minutes of the Parish Council meeting held on Wednesday 8th April 2020 were read and signed as correct

68/20 End of emergency powers

The Chairman proposed a motion to withdraw the delegation of emergency powers passed to the Clerk in light of the Corona 19 virus as meetings could now be held virtually. AR seconded the proposal; all were in agreement and a resolution passed.

69/20 Clerks report and progress on actions

Chatterpie Lane – hedge cutting – letter send to landowner – waiting response.

VDC Update – DP reported that she would be meeting with WODC at the end of May. It was agreed not to release the full report until after that meeting.

Gigaclear – DC reported that Gigaclear were still planning to commence work at the end of May and that the issues regarding cabinet locations had been addressed. There was a discussion regarding the allocation of the free package but this was not resolved. The Chairman said that it was important to meet with the site manager as soon as the work starts and to obtain contact details.

Action – DC to contact Gigaclear to ensure they set up a residents meeting

Play park – the Play park remains closed following Government advice. RoSPA inspection scheduled for June.

2019-2020 accounts – the Clerk reported that the accounts had been sent to the internal auditor and the date for public rights of access set for 3rd June – 14th July.

County Councillors village walk – the Clerk reported that she had joined Cllr Hudspeth on a walk around the village. Several road defaults were identified together with a drain cover issue in Chatterpie Lane. Cllr Hudspeth undertook to report the issues to the relevant departments.

70/20 Report from the County Councillor

Cllr Hudspeth was unable to join the Zoom meeting. His previously circulated report was considered and there were no questions.

71/20 Report from the District Councillor

Cllr Bishop reported that WODC had been concentrating on ensuring that facilities could continue during the pandemic and an estimated additional £2 million pounds would be required – some of which will be offset by government grants. He said that Zoom was being used for meetings and that a decision to not allow members to submit motions had been approved. The appointment of a new chief officer had been approved and virtual Planning committee meetings would commence next week.

72/20 Planning Applications

20/01025/HHD – West End House – the application was considered and there were no objections or comments.

Action – Clerk to notify WODC

73/20 To Approve Payments and Note Sums Received

Payments	Gross	VAT
J. Sharpe – April (SO)	£224.24	
J. Sharpe – Zoom, Dragon IT & Viking	£145.49	£25.38
Came & Company Insurance	£715.95	
P. Merry – April maintenance	£25	
Combe Mutual Aid Group – Donation	£540	
Received		
WODC – Precept	£6,814	
OCC – Grass cutting grant	£429.88	

74/20 To agree website provider

Three tenders to provide the replacement website to comply with Accessibility Regulations were discussed and considered. MG proposed accepting the tender from Cherwell Digital, DP seconded the proposal. All were in agreement and a Resolution passed.

Action – Clerk to notify all applicants and to liaise with Cherwell Digital

75/20 To approve Came and Company Insurance Quote

ES proposed that the quote from Came and Company on behalf of Pen be approved. JH seconded the proposal; all were in agreement and a Resolution passed.

Action: Clerk to confirm with Came and Company

76/20 To approve renewal of play park licence

The terms of the playpark licence were read. MG proposed that the licence with the VH&RG be renewed for a period of 60 months (5 years) from 31st May 2020 to 30th April 2025. DP seconded the proposal; all were in agreement and a Resolution passed.

Action – PC Chairman and VH&RG committee representative to sign licence

77/20 To agree schedule of maintenance around village

General maintenance of hedges and curtilages was discussed. It was agreed that JH would contact the residents of Winthorpe regarding their overhanging trees in Akeman Street and also provide a quote to remove the ivy growing on the VH&RG wall in Park Road. MG was asked to arrange for the dry-stone wall of Sparrowhall to be rebuilt as it has deteriorated further and stones have fallen across the Alma Grove footpath.

Action - JH and MG

78/20 To agree donation to Comag

DC presented a previously circulated paper outlining a request from Comag committee for financial assistance from the PC towards the running costs of the not-for-profit pop up shop set up to support the village during the Covid 19 pandemic. The Chairman thanked members of Comag Committee for their work

to date. JH proposed that option B - £45 a week for the initial 12 weeks making a total of £540 be approved. DP seconded the proposal; all were in agreement and a Resolution passed.

Action: Clerk to raise cheque to Comag

79/20 Urgent Correspondence

None

80/20 Next Meeting

The next meeting of Combe Parish Council will be on Wednesday 10th June 7.30pm in the Reading Room, Combe unless the current situation continues in which case it will be a meeting hosted by Zoom