

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 10th May 2017 - Approved

Present

Elena Softley (ES) – Chairman
 Michael Green (MG) – Vice Chairman
 Simon Oliver (SO)
 Rachel Whitehead (RW)
 Alan Revell (AR)
 Deborah Phillips(DP)
 Julia Sharpe - Clerk

Members of the Public – None

No.	Item	Minutes	Action
65/17	Apologies	None	
66/17	Questions from the Public	Cutting back of the hedge from Pitt Lane to Abelwood House – monitor until village walk in August Overgrown footpath – Akeman Street – monitor until village walk in August Holly bush in Reading Room Garden – Not a Parish Council responsibility – clerk to notify Reading Room representative. SO asked for the grass cutting schedule to be checked to ensure that the workers on site knew which areas were to be cut.	JS JS
67/17	Register of Interests	None	
68/17	Minutes of the last meetings	Minutes of the Parish Council meeting held on Wednesday 12 th April were read and signed as correct.	
69/17	Clerks report and progress on actions	Gravel & pothole repair outside Old Marlborough Arms – road not designated highway, pothole assessed by OCC and not within criteria for repair. Letter to householder advising them of the situation. No further action at this time. Alma Grove trees – Householder has agreed to attend to the trees. Verge outside 23 Akeman Street – awaiting Water board to repair. National Get together weekend – agreed to contribute to refreshments following Songs of Praise in the Church. War memorial – enquiries continuing to establish details of missing names.	JS AR
70/17	Planning Applications	Applications – 17/01273/HHD – West End House – revisions to previously approved workshop/garage – the application was discussed and no comments or objections made. 17/01017/FUL – 27 Stonesfield Road – 2 storey annex with separate entrance – the application was discussed and no comments or objections made	
71/17	To Approve Payments and Note Sums Received	Payments J. Sharpe – Wages (April) £201.12 Came & Company – Insurance £621.68 WODC – Grass Cutting (march) £208.19 Viking – Paper and cartridges £94.10 Burrows & Edwards – internal audit £216	VAT £34.70 £15.68 £36

		Received – Nil	
		The Clerk reported that Burrows & Edwards would no longer be able to undertake the annual Internal Audit and it was agreed to go out to tender to find a replacement. June agenda.	JS
72/17	Play Park Update	Anne-Marie Ferrett reported that apart from some rubbish and the repair to area under the slide being outstanding the playpark is in good condition and the new trees have settled in well. One No Dogs sign has been damaged. SO agreed to notify VH&RG committee.	SO
73/17	To agree provision of and location of additional dog waste bin	It was agreed to defer this to the August Annual walk.	
74/17	To agree repair to West End verge and location of wooden posts	Damage to a length of the verge outside Rowan Cottage, West End was discussed and it was agreed to ask Paul Merry to undertake work to repair the verge, install wooden posts and one Respect our verge sign. It was agreed to leave enough space for one car to park. Letter to residents of Rowan Cottage RW and DP agreed to arrange a site meeting once agreement from Paul Merry has been received.	JS JS RW/DP
75/17	Urgent Correspondence	Community Transport Meeting – Monday 22 nd May – passed to DP Robert Courts (MP) – Broadband letter – passed to AR	DP AR
76/17	Next Meeting	The next meeting of the Parish Council will be on Wednesday 14 th June at 7.30 in the Reading Room, Combe	