

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13th September - Approved

Present

Elena Softley – Chairman
 Michael Green (MG) – Vice Chairman
 Rachel Whitehead (RW)
 Alan Revell (AR)
 Cllr Hudspeth
 Cllr Bishop
 Julia Sharpe (JS) - Clerk

Members of the Public – One

| No. | Item | Minutes | Action |
|--------|---------------------------------------|--|---|
| 118/17 | Apologies | Simon Oliver, Deborah Phillips | |
| 119/17 | Questions from the Public | A suggestion asking people to keep the curtilages of their properties clear of weeds was made. It was agreed to include this suggestion in the Courier report. | |
| 120/17 | Register of Interests | None | |
| 121/17 | Minutes of the last meetings | Minutes of the Parish Council meeting and report of the village walk held on Wednesday 9 th August were read and signed as correct. | |
| 122/17 | Clerks report and progress on actions | <p>Fly-tipping, Knott Oaks – rubbish still not removed. Clerk to contact WODC again.</p> <p>Afternoon collection of post from Park Road – response from Royal Mail that this would not be possible.</p> <p>Broadband Update – despite further call AR reported that the box still had not been repaired but that he would continue to follow the matter up.</p> <p>Combe Feast – it was agreed to return of damage deposit to Mr Hebborn.</p> <p>Walk Actions – All actions allocated and have or are being dealt with.</p> <p>Meeting with Robert Courts MP – Clerk to arrange.</p> | <p>JS</p> <p>AR</p> <p>JS</p> <p>JS</p> |
| 123/17 | Report from County Councillor | <p>Cllr Hudspeth's September report was discussed and is available on www.ianhudspeth.com/id11.htm there were no questions.</p> <p>Cllr Hudspeth said that the major consideration at this time was on building infrastructure and accelerating housing delivery and that prioritisation of bids for Didcot Garden City, A40 improvements and mitigation for the Cherwell development in North Oxford were being considered</p> | |
| 124/17 | Report from District Councillor | <p>Cllr Bishop reported on the WODC site visit to Stonesfield by members of the Uplands Planning Committee and that they are now very aware of the views and objections which attach particularly to development proposals within the Cotswold Area of Outstanding Natural Beauty. He said that the strength of feeling would help to reinforce the over 200 objections which District had received.</p> <p>He stated that he had had limited success with his proposition of a moratorium on developments within the AONB although he has been assured that the application by Cala will not be put to the committee before the Inspector has commented on the emerging Local Plan. This is expected sometime in October.</p> | |

| 125/17 | Play Park Update | The Clerk reported that she would now be undertaking the play park inspections and that she had met with Trevor Stewart to discuss repair to the zip wire. A quote of £220 (+VAT) was considered. The Chairman proposed that the quote be accepted. RW seconded the proposal and all were in agreement. Clerk to check original guarantee and notify Trevor Stewart accordingly. | JS | | | | | | | | | | | | | | | | | | |
|-------------------------------------|---|--|-----------------|--|------------|----------------------|-----|-----|----------------------------|---------|--|-------------------------------------|-----|--|---------------------------|---------|--------|----------------------|------|-----|--|
| 126/17 | Speeding | The Chairman reported that the public meeting to discuss speeding had been well attended but that other members of the community still need to be involved. It was agreed to hold another meeting and that AR would co-ordinate a suitable time to enable others to attend. MG proposed and AR seconded a motion to purchase a speedgun to the specification given by the Police. All were in agreement. Clerk to source speedgun, clicker and high viz jackets. | AR JS | | | | | | | | | | | | | | | | | | |
| 127/17 | Christmas Lights | RW reported that the Reading Room would not be holding the usual lighting ceremony this year but that other organisations had been asked if they would like to. It was agreed to ask for a tree to be donated as in previous years. A request for £150 for replacement lights was considered and although agreeing in principle the Chairman asked for a more detailed specification for approval at the next meeting. | | | | | | | | | | | | | | | | | | | |
| 128/17 | West End Verge | Various options to repair to the verge opposite Rowan Cottage were discussed. RW proposed and The Chairman seconded the option to place a line of wooden posts along the length of the damaged area in line with the current verge width. All were in agreement. It was also agreed that the Chairman and Clerk would mark the site and ask Paul Merry to undertake the work. | ES&JS | | | | | | | | | | | | | | | | | | |
| 129/17 | Planning Applications | 17/02649/LBC - Fitchetts, Park Road – Installation of lift – no comment 17/02707/HHD - Chatterpie House, Chatterpie Lane – Erection of single storey front extension – no comment | | | | | | | | | | | | | | | | | | | |
| 130/17 | To Approve Payments and Note Sums Received and note comment from External Auditor | <table border="0"> <thead> <tr> <th>Payments</th> <th></th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>OALC Training Course</td> <td>£78</td> <td>£13</td> </tr> <tr> <td>J. Sharpe – Wages (August)</td> <td>£201.12</td> <td></td> </tr> <tr> <td>Cotswold Line - Annual Subscription</td> <td>£10</td> <td></td> </tr> <tr> <td>WODC Grass cutting - July</td> <td>£210.54</td> <td>£35.09</td> </tr> <tr> <td>BDO – External Audit</td> <td>£120</td> <td>£20</td> </tr> </tbody> </table> <p>Received – nil</p> <p>The report from BDO for the Audit year ending 31st March 2017 stating that there were no matters that came to their attention that required a separate additional issues arising report was noted.</p> | Payments | | VAT | OALC Training Course | £78 | £13 | J. Sharpe – Wages (August) | £201.12 | | Cotswold Line - Annual Subscription | £10 | | WODC Grass cutting - July | £210.54 | £35.09 | BDO – External Audit | £120 | £20 | |
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| 131/17 | Standing Orders | The Chairman proposed and MG seconded the proposal to adopt the additional standing order below, all were in agreement. Amendment to Combe Parish Council Standing Orders - Apologies for Absence A Parish Councillor unable to attend a meeting must make their apology for absence to the Clerk or any Parish Councillor prior to the start of the meeting in order for it to be recorded in the minutes. The apology must be acknowledged, it is insufficient to leave an e-mail or telephone message. | | | | | | | | | | | | | | | | | | | |
| 132/17 | Tree Survey | It was agreed to go out to tender for a tree survey to be | JS | | | | | | | | | | | | | | | | | | |

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| | | undertaken in January 2018. | |
| /17 | Urgent Correspondence | Communities, Conservation Areas and Action – conference 4 th October – Red Bag | |
| /17 | Next Meeting | The next meeting of the Parish Council will be on Wednesday 11 th October at 7.30 in the Reading Room, Combe | |