

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 14th November 2018 - Approved

Present

Elena Softley (ES) – Chairman
 Michael Green (MG) – Vice Chairman
 Simon Oliver (SO)
 Rachel Whitehead (RW)
 Alan Revell (AR)
 Cllr Bishop
 Julia Sharpe - Clerk

Members of the Public – 2

No.	Item	Minutes	Action
166/18	Apologies	Cllr Hudspeth, Deborah Phillips	
167/18	Questions from the Public	Request to move the bus stop from the noticeboard on the green to outside the pub and for an up to date timetable – Clerk to contact the Villager bus company. In the meantime, and in addition to the existing bus stop the Villager bus will stop outside the pub when requested. Question regarding establishing Permissive Rights of Way – Clerk to contact OCC footpaths officer. Question regarding the upkeep of the footpath just inside the gateway from Park Road to Combe Steps – MG to consider possible options.	JS JS MG
168/18	Register of Interests	MG item 13	
169/18	Minutes of the last meetings	Minutes of the Parish Council meeting held on Wednesday 10 th October 2018 were read and signed as correct.	
170/18	Bonfire Night Update	The Chairman thanked everyone involved in organising, running and helping with the bonfire night celebration. It was agreed that the evening was a great success with £1,313.90 being collected to cover costs for next year's event. Special thanks to Bill Oddy and Bob and Vikki Days.	
171/18	Clerks report and progress on actions	Broadband cabinet update – AR – no progress Actions from Walk update – Clerk to send details to AR Railway maintenance tree works – work still in progress Land behind Knott Oaks garages – Clerk to circulate e-mail from residents of 24 Knott Oaks. MG to discuss with Blenheim. Oak tree in conservation area – letter from the Tree Officer stating that the tree in question is within the Conservation Area and that no further action will be taken at this time. Woodland Trust sapling – tree guard – Clerk to discuss with Paul Williams. Remembrance weekend – The Chairman wished to record the Parish Council's thanks to everyone involved in arranging the WW1 memorial weekend.	AR AR JS JS JS/MG JS
172/18	Report from County Councillor	Cllr Hudspeth was unable to attend. His November report which is available on www.ianhudspeth.com/id11.htm was discussed and there were no questions.	
173/18	Report from District Councillor	Cllr Bishop reported that the application for 3000+ houses at Barnards Gate has been withdrawn. A decision on the Cala application for Stonesfield is still outstanding. WODC has approved the acquisition of Emergency Homeless Accommodation within the District. WODC has also approved	

		the establishment of a fund to facilitate the delivery of an increased number of affordable homes through Cottsway Housing.																																											
174/18	Planning Applications	Applications – None																																											
175/18	To Approve Payments and Note Sums Received	<table border="0"> <thead> <tr> <th>Payments</th> <th>Amount</th> <th>VAT element</th> </tr> </thead> <tbody> <tr> <td>J. Sharpe –October (SO)</td> <td>£210.40</td> <td></td> </tr> <tr> <td>R. Days (Bonfire equipment)</td> <td>£135.93</td> <td>£10.16</td> </tr> <tr> <td>S. Oliver (Bonfire equipment)</td> <td>£59.98</td> <td>£9.99</td> </tr> <tr> <td>Flying Press (Bonfire Banner)</td> <td>£63</td> <td>£10.50</td> </tr> <tr> <td>British Legion Poppy Wreath</td> <td>£25</td> <td></td> </tr> <tr> <td>CPRE – Annual Membership</td> <td>£36</td> <td></td> </tr> <tr> <td>ICO Renewal</td> <td>£40</td> <td></td> </tr> <tr> <td>WODC – (Grass cutting August and September)</td> <td>£390.59</td> <td>£65.10</td> </tr> <tr> <td>Combe Courier – Donation</td> <td>£150</td> <td></td> </tr> <tr> <td>David Cotterill – (WW1 booklet printing)</td> <td>£250</td> <td></td> </tr> <tr> <td>P. Merry – (Playpark Maintenance - October)</td> <td>£200</td> <td></td> </tr> <tr> <td>P. Merry – (Playpark maintenance - November)</td> <td>£167</td> <td></td> </tr> <tr> <td>Received – Bonfire collection</td> <td>£1,131.90</td> <td></td> </tr> </tbody> </table>	Payments	Amount	VAT element	J. Sharpe –October (SO)	£210.40		R. Days (Bonfire equipment)	£135.93	£10.16	S. Oliver (Bonfire equipment)	£59.98	£9.99	Flying Press (Bonfire Banner)	£63	£10.50	British Legion Poppy Wreath	£25		CPRE – Annual Membership	£36		ICO Renewal	£40		WODC – (Grass cutting August and September)	£390.59	£65.10	Combe Courier – Donation	£150		David Cotterill – (WW1 booklet printing)	£250		P. Merry – (Playpark Maintenance - October)	£200		P. Merry – (Playpark maintenance - November)	£167		Received – Bonfire collection	£1,131.90		
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176/18	Play Park Update	The Clerk reported that all of the works had been completed and that there was nothing outstanding at this time.																																											
177/18	Speedwatch Update	AR reported that due to lack of volunteers the campaign had not operated for some time. It was agreed that due to the dark morning and evening light conditions it would not be practicable to re-start until the New Year. In the meantime, it was agreed to further investigate the costings of flashing warning signs and a 20mph speed limit through the village.	JS/AR																																										
178/18	Extension of 30mph limit	MG produced photographs, maps and information supporting an extension to the 30mph speed limit along Park Road. He agreed to produce similar information supporting an extension to the 30mph speed limit along Stonesfield Road. JS to contact Highways for advice on taking the matter forward.	MG/JS																																										
179/18	Village Design Statement	Deferred to December meeting																																											
180/18	Award contract for works to trees on village green	Three tenders for works to the trees on the Village Green were discussed and considered. ES proposed accepting the tender from Boward Tree Management on the grounds that they had previous knowledge of the condition of the trees and had undertaken the original survey. SO seconded the proposal. All were in agreement and a resolution was passed. JS to notify all contractors and complete the necessary notification of proposed works to trees in a conservation area for WODC.	JS																																										
181/18	2019 Parish Council Meeting Dates	Dates for the 2019 Parish Council meetings and provisional dates for PIP and TDC planning application meetings were circulated and approved.																																											
182/18	Budget and Precept	The 2019/20 budget was discussed. MG said that provision for costings for storage of the Parish Council archives, salt storage and salt delivery should be included. It was agreed to carry these in contingencies for this next financial year. It was agreed that other costings were broadly in line with expenditure and no changes were required.																																											

183/18	Risk Assessment and Asset Register	MG proposed that the updated Risk Assessment previously circulated be accepted. AR seconded the proposal, all were in agreement and a resolution was passed. SO proposed that the updated Asset Register previously circulated be accepted. RW seconded the proposal, all were in agreement and a resolution was passed.	
184/18	Urgent Correspondence	Donation request from Citizens Advice – December agenda item.	JS
185/18	Next Meeting	The next meeting of the Parish Council will be on Wednesday 12 th December at 7.30 in the Reading Room, Combe.	