

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 8th November 2107 - approved

Present

Elena Softley– Chairman
 Michael Green – Vice Chairman
 Simon Oliver
 Rachel Whitehead
 Alan Revell
 Deborah Phillips
 Cllr Bishop
 Julia Sharpe - Clerk

Members of the Public – None

Bonfire and Firework working party – Bill Oddy

VH&RG Committee – Jo Willis-Bund, Madeline Laxton, Mike Lloyd

No.	Item	Minutes	Action
154/17	Apologies	Cllr Hudspeth	
155/17	Questions from the Public	Complaint re. overgrown hedges along Stonesfield Road and Akeman Street making walking on the footpath difficult – AR to investigate and report back to the December meeting	AR
156/17	Register of Interests	SR – VH&RG	
157/17	Bonfire and Firework review	Bill Oddy attended on behalf of the Bonfire and Firework working party. The Chairman thanked everyone involved for their hard work, both before the event and on the night for making the evening safe, enjoyable and successful. BO reported that the format for the event had worked well but that next year a few minor changes would be made to improve it further.	
158/17	VH&RG appeal	Members of the VH&RG Committee attended and outlined their request for financial support from the Parish Council for the repair and maintenance of the car park area which is increasingly being used as a village facility. In principle it was agreed that financial support would be given but that before an amount could be determined further plans and costings would be required. It was agreed to return to the item once this information becomes available.	
159/17	Minutes of the last meetings	Minutes of the Parish Council meeting held on Wednesday 11 th October were read. Item 151/17 was amended to read ‘...a donation of £50’. The minutes were then signed as correct.	
160/17	Clerks report and progress on actions	Request bushes/hedges cut back through the woods on Robin Hill– passed to Blenheim Fly-tipping, Knott Oaks – query outstanding with Cottsway. Clerk to contact Blenheim. Meeting with Robert Courts MP – Clerk to book Reading Room Tree Survey – SO confirmed that trees in the Recreation Ground should be included. Clerk to send out tender request letters. Broadband Update – AR continues to liaise with BT about repair to the box outside the Reading Room. Reader for the Carol Service – DP kindly volunteered to read on behalf of the PC this year.	JS JS JS AR DP
161/17	Report from County Councillor	Cllr Hudspeth was unable to attend. His November report which is available on www.ianhudspeth.com/id11.htm was	

		discussed and there were no questions.																																																	
162/17	Report from District Councillor	<p>Cllr Bishop apologised on behalf of WODC for the difficulties experienced at the start of the new waste collection service but said that the situation was improving.</p> <p>He reported that the Landscape and Heritage Report would shortly be available this will mean that the held over planning application for Stonesfield can be considered at the December Planning meeting.</p> <p>The installation of a new telephone mast on the edge of Stonesfield playing field is imminent and WODC has signed a contract with Gigaclear to bring faster broadband to those parts of rural West Oxfordshire without it.</p> <p>WODC and Blenheim Estates have entered a ground breaking agreement to provide up to 300 new affordable homes that will be discounted.</p>																																																	
163/17	Planning Applications	<p>Applications</p> <p>17/03257/HHD – 54 Knott Oaks – erection of a single storey rear extension and part conversion of loft for living accommodation – no comments or objections.</p>	JS																																																
164/17	To Approve Payments and Note Sums Received	<p>Payments</p> <table border="0"> <tr> <td></td> <td style="text-align: right;">VAT</td> <td></td> </tr> <tr> <td>Received –</td> <td></td> <td></td> </tr> <tr> <td>Mr B Oddy</td> <td style="text-align: right;">£28.89</td> <td style="text-align: right;">£2.50</td> </tr> <tr> <td>Bonfire equipment</td> <td></td> <td></td> </tr> <tr> <td>Mr R J Days</td> <td style="text-align: right;">£90.42</td> <td style="text-align: right;">£15.07</td> </tr> <tr> <td>Bonfire equipment</td> <td></td> <td></td> </tr> <tr> <td>Royal British Legion</td> <td style="text-align: right;">£25</td> <td></td> </tr> <tr> <td>Poppy Wreath</td> <td></td> <td></td> </tr> <tr> <td>J. Sharpe</td> <td style="text-align: right;">£59.47</td> <td style="text-align: right;">£9.08</td> </tr> <tr> <td>Batteries and High viz jackets</td> <td></td> <td></td> </tr> <tr> <td>CPRE – Annual Membership</td> <td style="text-align: right;">£36</td> <td></td> </tr> <tr> <td>Citizens Advice – Donation</td> <td style="text-align: right;">£50</td> <td></td> </tr> <tr> <td>G. Miles Underpayment correction</td> <td style="text-align: right;">£5.16</td> <td></td> </tr> <tr> <td>Viking – Office supplies</td> <td style="text-align: right;">£58.77</td> <td style="text-align: right;">£9.80</td> </tr> <tr> <td>Received –</td> <td></td> <td></td> </tr> <tr> <td>Bonfire Donations</td> <td style="text-align: right;">£1,042.50</td> <td></td> </tr> </table>		VAT		Received –			Mr B Oddy	£28.89	£2.50	Bonfire equipment			Mr R J Days	£90.42	£15.07	Bonfire equipment			Royal British Legion	£25		Poppy Wreath			J. Sharpe	£59.47	£9.08	Batteries and High viz jackets			CPRE – Annual Membership	£36		Citizens Advice – Donation	£50		G. Miles Underpayment correction	£5.16		Viking – Office supplies	£58.77	£9.80	Received –			Bonfire Donations	£1,042.50		
	VAT																																																		
Received –																																																			
Mr B Oddy	£28.89	£2.50																																																	
Bonfire equipment																																																			
Mr R J Days	£90.42	£15.07																																																	
Bonfire equipment																																																			
Royal British Legion	£25																																																		
Poppy Wreath																																																			
J. Sharpe	£59.47	£9.08																																																	
Batteries and High viz jackets																																																			
CPRE – Annual Membership	£36																																																		
Citizens Advice – Donation	£50																																																		
G. Miles Underpayment correction	£5.16																																																		
Viking – Office supplies	£58.77	£9.80																																																	
Received –																																																			
Bonfire Donations	£1,042.50																																																		
165/17	Play Park Update	<p>Work to the zip wire has been completed and additional bark added.</p> <p>The Clerk reported that the weekly inspections had taken place and that there were no matters requiring attention at this time.</p>																																																	
166/17	To approve purchase of Christmas tree lights	<p>SO proposed and DP seconded a motion to purchase lights to the value of £150 for the village Christmas tree which this year has kindly been donated by Blenheim. All were in agreement. RW to notify Reading Room Committee.</p>	RW																																																
167/17	Speedwatch Campaign progress	<p>AR reported that he was in the process of arranging training with the local PCSO and that a data base of volunteers had been created. Clerk to set up on-line calendar once start date confirmed. Clerk to complete risk assessment for insurance purposes.</p>	AR JS																																																
168/17	2018 Budget and Precept	<p>The budget figures were considered and preliminary agreement made pending details of the Parish Grant and other information from WODC. Final decision deferred to the December meeting.</p>	JS																																																
169/17	Review of internal procedures	<p>The Risk Assessment and Financial Regulations Risk Assessment documents were circulated. All were in agreement that they be accepted for this financial year.</p>																																																	
170/17	Annual review of Clerks wages	<p>Following discussion, it was agreed to increase the Clerks wages by one point on the payment scale. Clerk to check implications and report back to the December meeting.</p>	JS																																																

171/17	Urgent Correspondence	None	
172/17	Next Meeting	The next meeting of the Parish Council will be on Wednesday 13 th December at 7.30 in the Reading Room, Combe	