

# COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 9th November - Approved

## Present

Elena Softley– Chairman  
 Michael Green – Vice Chairman  
 Simon Oliver  
 Rachel Whitehead  
 Alan Revell  
 Deborah Phillips  
 Cllr Bishop  
 Julia Sharpe - Clerk

Members of the Public – One

No.	Item	Minutes	Action
117/16	Apologies	None	
118/16	Questions from the Public	<p><b>Highways obstruction</b> – Oak House, The Green – one member of the public attended for this item and one letter concerning the issue was read out. It was agreed to report the obstruction to OCC Highways and to write to the property owner expressing concerns about safety and obstruction requesting that they remove it.</p> <p><b>Conservation Area</b> – request for an update – The Chairman reported that WODC were are extending any areas now or in the foreseeable future.</p>	JS
119/16	Register of Interests	Simon Oliver – VH&RG	
120/16	Minutes of the last meetings	Minutes of the Parish Council meeting held on Wednesday 12th October were read and signed as correct.	
121/16	Clerks report and progress on actions	<p><b>Bonfire Night</b> - all Councillors' reported that they had received positive feedback and that the event had been enjoyed by all who attended. The Chairman thanked all of the event organisers and stewards who had worked hard to make the event so successful. It was agreed to review arrangements for 2017 in March.</p> <p><b>Stonesfield Road Hedges</b> – no longer an issue</p> <p><b>British Legion Poppy Wreath</b> – Michael Green to ask Mr Geoff Green to lay wreath.</p> <p><b>Stonesfield Straight/Akeman Street Junction</b> – James Wright (OCC) has added the jobs to the OCC schedule for consideration</p> <p>Michael Green reported that the Give Way sign at the Akeman Street junction had been damaged – Clerk to report to OCC.</p> <p><b>Christmas tree</b> – Michael Green reported that Blenheim Estate had offered to donate the tree this year. Clerk to arrange delivery and make plaque.</p> <p><b>Reading Room light</b> – the light is currently in working order but at such time as it needs repair it will be moved closer to the AED box.</p> <p><b>Dog Signs</b> – The Chairman reported that new posters had been put up around the play park area</p>	<p>JS</p> <p>MG</p> <p>JS</p> <p>JS</p>
122/16	Report from County Councillor	Not present Cllr Hudspeth's November report was circulated, there were no matters arising. The report is available on <a href="http://www.ianhudspeth.com/id11.html">www.ianhudspeth.com/id11.html</a>	
123/16	Report from District	Cllr Richard Bishop reported that the Local Plan would be out	

	Councillor	for consultation for six weeks prior to its submission to the Inspectorate. Once accepted the Local Plan will give the District Council far greater powers to influence development throughout the area. Cllr Bishop reported that WODC had been successful in purchasing the Business Park alongside the Sainsbury store, Witney.	
124/16	Planning Applications	<b>Applications –</b> 16/03368/LBC - Green Close – replacement rear kitchen window – no objections or comments 16/03582/HHD - The Old Stores – glazed canopy to front elevation – no objections or comments <b>Decisions –</b> Littleworth Farm, Akeman Street – approved.  It was agreed that in future the paper copy of the plans would only be circulated for major or controversial developments.	
125/16	To Approve Payments and Note Sums Received	<b>Payments</b> Galactic Fireworks £600 J. Sharpe – Wages £196 (October – Standing Order) Bank Charges (20/09/16) £1 CPRE – Annual membership £36 J. Sharpe (AED pads) £77.82 S. Oliver (Barrier Tape) £11.99 J. Sharpe (eye station) £34.86 Viking (printer cartridges) £86.39 Royal British Legion £25 (poppy wreath) P. Merry £50 (September & October post repairs) <b>Received –</b> Bonfire donations £717.30	<b>VAT</b> £100    £12.97 £5.81 £14.40
126/16	Play Park Update	Anne-Marie Ferrett reported that despite the recent spell of cold weather the playpark was being well used. An increase in litter and cigarette ends had been noticed and a request for a No Litter sign requested. Issues concerning the gate are still outstanding and the swings, horse and tractor steering wheel all need lubrication. Simon Oliver agreed to action all points.	SO
127/16	VH&RG annual donation	Simon Oliver outlined the request from the VH&RG for an increase in the annual donation as costs of machine maintenance and general grounds maintenance had increased and fundraising had been limited. Following discussion Michael Green proposed increasing the donation from £500 to £700. Deborah Phillips seconded the motion, all were in agreement and a resolution passed.	
128/16	Speeding Action	Action to address speeding was discussed and the following agreed: <ul style="list-style-type: none"> <li>Chairman to follow up query with OCC re. 20 mph limit through village</li> <li>Clerk to liaise with Stonesfield and Hanborough re. above</li> <li>Clerk to invite PC Webb to January meeting</li> <li>20mph stickers to be available at Coffee morning and distributed to people in key locations</li> <li>Clerk to request OCC to install Beware Deer signs by the woods in Horns Lane</li> </ul>	ES JS JS JS

129/16	To agree 2017/18 Budget	Following discussion it was proposed to reduce the amount required for grass cutting and general maintenance and leave the remaining amounts the same or with minor adjustment taking the estimated budget for 2017/18 to £12,876. Simon Oliver proposed accepting the budget figures, Rachel Whitehead seconded the proposal. A vote was taken, all were in agreement and a resolution passed.	
130/16	Urgent Correspondence	<b>Wychwood Project AGM</b> – 7 <sup>th</sup> December – No one available to attend <b>Meeting between Town and Parish Councils and WODC</b> – 8 <sup>th</sup> December – Rachel Whitehead and Deborah Phillips to attend <b>Donation Request from Volunteer Link-Up</b> – December Agenda	RW/DP  JS
131/16	Next Meeting	The next meeting of the Parish Council will be on Wednesday 14 <sup>th</sup> December at 7.30 in the Reading Room, Combe	