

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 9th May 2018 - approved

Present

Elena Softley (ES) – Chairman
 Michael Green (MG) – Vice Chairman
 Simon Oliver (SO)
 Rachel Whitehead (RW)
 Alan Revell (AR)
 Julia Sharpe - Clerk

Members of the Public – None

No.	Item	Minutes	Action																											
68/18	Apologies	Deborah Phillips, Cllr Bishop																												
69/18	Questions from the Public	None																												
70/18	Register of Interests	None																												
71/18	Minutes of the last meetings	Minutes of the Parish Council meeting held on Wednesday 11 th April 2108 were read and signed as correct.																												
72/18	Clerks report and progress on actions	Establishing land ownership, Knott Oaks – No progress Dog bin progress – No progress Broadband cabinet update – AR continuing enquiries Computer update – the computer and scanner have been purchased and set up. Clerk to obtain quote from Dragon IT for ongoing support for backup and anti-virus protection. Akeman Street – It was agreed to accept the quote from Paul Merry to cut back the grass verge and remove the weeds. Data Protection Update – NALC reconsidering need for an independent Data Protection Officer 2019 Elections Update – Parish Council elections due in 2019. OCC event – Change of date – 2 people able to attend. Notifications to Clerk.	RB JS AR JS JS/AR																											
73/18	District Councillor	Not present																												
74/18	Planning Applications	Applications – 18/01038/HHD - 21 Stonesfield Road – single storey rear extension – no objections or comments.	JS																											
75/18	To Approve Payments and Note Sums Received	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payments</th> <th style="text-align: right;"></th> <th style="text-align: right;">VAT</th> </tr> </thead> <tbody> <tr> <td>J. Sharpe –</td> <td style="text-align: right;">£210.40</td> <td></td> </tr> <tr> <td>Wages April - sp 22 as at 1/4/18</td> <td></td> <td></td> </tr> <tr> <td>Dragon IT computer/scanner/installation/training</td> <td style="text-align: right;">£1,007.89</td> <td style="text-align: right;">£167.98</td> </tr> <tr> <td>Boward – Tree Survey</td> <td style="text-align: right;">£96</td> <td style="text-align: right;">£16</td> </tr> <tr> <td>Came & Company – Insurance Renewal (3-year agreement)</td> <td style="text-align: right;">£664.22</td> <td></td> </tr> <tr> <td colspan="3">Received –</td> </tr> <tr> <td>OCC – Grass cutting grant</td> <td style="text-align: right;">£429.88</td> <td></td> </tr> <tr> <td>WODC – half year precept</td> <td style="text-align: right;">£6,872</td> <td></td> </tr> </tbody> </table>	Payments		VAT	J. Sharpe –	£210.40		Wages April - sp 22 as at 1/4/18			Dragon IT computer/scanner/installation/training	£1,007.89	£167.98	Boward – Tree Survey	£96	£16	Came & Company – Insurance Renewal (3-year agreement)	£664.22		Received –			OCC – Grass cutting grant	£429.88		WODC – half year precept	£6,872		
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76/18	Annual Governance Statement and Accountancy Statement	The Annual Governance Statement was completed. SO proposed that the Accountancy Statements be accepted as correct, MG seconded the motion, all were in agreement and the Accountancy Statements were thereby approved and signed by the Chairman and RFO.																												
77/18	Bank Mandates	Bank Standing Order mandates for the Clerks wages at spinal point 22 as approved at the 8 th November 2107 meeting,																												

		minute number 170/17 and the HMRC PAYE payments were approved and signed.	
78/18	Play Park Update	The Clerk reported that Trevor Stewart had been asked to replace the cover to the zip-wire and had no other issues to report.	
79/18	Speed watch Update	AR reported that to date 8-10 car driver's details had been forwarded to the PCSO and there had been one slightly unpleasant incident concerning a car driver and volunteer. It was agreed to advertise in the Courier for more volunteers. The Chairman thanked AR for his work on this project.	
80/18	Tree Survey Actions	The Tree Survey Health and Safety report indicates several trees with an overall condition of Fair with a Quantified Risk Assessment of 6. As the advice that trees with a Quantified Risk Assessment of over 6 should be considered for remedial works it was agreed to defer works at this time and consider the trees in question on the village walk in August.	
81/18	Mr Site Domain Name	The Clerk reported that Mr Site, the Parish Council's web-site provider has introduced an additional annual charge of £5.99 for the domain name renewal. SO agreed to look at alternative web-site providers and report back at the June meeting.	SO
82/18	Urgent Correspondence	None	
83/18	Next Meeting	The next meeting of the Parish Council will be on Wednesday 13 th June at 7.30 in the Reading Room, Combe	