

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13th May 2015 - Approved

Present

Elena Softley– Chairman
 Michael Green – Vice Chairman
 Simon Oliver
 Rachel Whitehead
 Anne-Marie Ferrett
 Julia Sharpe - Clerk

Members of the Public – None

No.	Item	Minutes	Action
18/15	Acceptance of Office Forms	The meeting opened with all councillors signing the declaration of acceptance of office forms. Elena Softley also signed the declaration of acceptance of the office of chairman.	
19/15	Apologies	None	
20/15	Questions from the Public	None	
21/15	Register of Interests	Simon Oliver – planning application for Edgecombe House. Anne-Marie Ferrett – Methodist Church.	
22/15	Minutes of the last meetings	Minutes of the Parish Council meeting held on Wednesday 8 th April were read and signed as correct.	
23/15	Clerks report and progress on actions	<p>Water in Horns lane – BA Hull contacted – still waiting for a start date</p> <p>Posts around the green – cheque to be signed and then work will commence 2 weeks from receipt</p> <p>Combe Feast – contact from Mr Hebborn’s solicitor – invited to June meeting.</p> <p>Parking Issues – advised that “good practice” would be <i>not</i> to include any index numbers of vehicles in any publication. June Agenda item</p> <p>WODC Local Plan – Parish Council’s response submitted on 7.5.15</p> <p>Play Park – agreed to replace engraved posts. Concern has been expressed about children using the new trees as goal posts and kicking balls against the adjoining cottage. It was agreed not to place any additional signs at this stage but to monitor the situation and remind people that ball games are not permitted in the play park area in the Courier article. Concern was raised about loose stones in the wall by the play park area loose stones – Simon Oliver to raise with VH&RG.</p> <p>Footbridge over river – OCC has inspected the bridge and is satisfied that it is safe to use. The anti-slip covering will be removed as this is unsafe and serving very little purpose.</p>	<p>JS</p> <p>SO</p>
24/15	Planning Applications	<p>Applications</p> <p>Sutterton – election of detached dwelling with associated works – concern re drainage and heavy vehicles – no other objections</p> <p>Edgecombe House, West End – erection of conservatory to rear – no objections</p> <p>Decisions – Nil</p> <p>Clerk to organise a meeting with Trinity Homes to discuss repair to verge opposite new house in Horns Lane.</p>	<p>JS</p> <p>JS</p> <p>JS</p>
25/15	To Approve	<p>Payments</p> <p style="text-align: right;">VAT</p>	

	Payments and Note Sums Received	HMRC – PAYE £384 OALC – Course Fees £78 £13 OCC, Highways – Posts £760.24 £127.37 G. Miles £4.27 (Wooden picket fence posts) Chatterpie Carpentry & Building £52 J Sharpe £196 (Clerks Wages) Came & Company – Insurance £571.13 Received – HMRC - VAT repayment £440.61 WODC – ½ year Precept £6,375.12 OCC – Grass Cutting Grant £429.88	
26/15	To approve and adopt the Financial Regulations	The Financial Regulations were discussed. Simon Oliver proposed and Michael Green seconded a motion to accept and adopt the regulations. All were in agreement and a Resolution adopting the regulations was passed.	
27/15	To approve the direct payment mandate to HMRC	The direct payment mandate authorising PAYE payments to HMRC was signed by all account signatories.	
28/15	To review the grass cutting contract	Due to the financial implications caused by the reduction in the OCC grass cutting grant the WODC grass cutting contract was discussed. It was agreed to maintain the current level of cuts but to discuss with WODC the scheduling of the cuts and request notification when cuts have been completed.	JS
29/15	To agree a protocol for the use of social media	The Chairman reported that the Council should consider adopting a protocol for the use of social media sites. It was agreed to add the item to the June Agenda.	JS
30/15	To approve the insurance cover arrangements	Three Insurance quotes provided by Aviva, Hiscox and Ecclesiastical via Came and Company were compared and discussed. Simon Oliver proposed accepting the quote from Hiscox, Michael Green seconded the motion and all were in agreement. A resolution was passed accepting the quote from Hiscox for a three year period.	
31/15	To discuss the Parish Councillor vacancy	Posters have been put up and an article placed in the Courier advertised of the vacancy with a closing date of 31 st May. Interviews will be held at 7pm on Wednesday 10 th June. The Chairman urged councillors to encourage people to apply for the position. The Council has until 24 th June to appoint by co-opting but thereafter the option for an election has to be made.	
32/15	To agree nomination for the Methodist Chapel to be registered as an asset of Community Value	The Methodist Church has announced their intention to sell the Methodist Church in Park Road. The building has been used by the pre-school for the past 46 years. The Chairman proposed applying to register the building as an asset of community value, Michael Green seconded the motion. All were in agreement and a Resolution was passed.	
33/15	Urgent Correspondence	None	
34/15	Next Meeting	The next meeting of the Parish Council will be on Wednesday 10 th June at 7.30 in the Reading Room, Combe	

