

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 12th June 2019 - Approved

Present

Elena Softley (ES) – Chairman
 Alan Revell (AR) – Vice Chairman
 Michael Green (MG)
 Denise Cripps (DC)
 John Hunt (JH)
 Cllr Bishop
 Julia Sharpe - Clerk

Members of the Public – None

No.	Item	Minutes	Action										
86/19	Apologies	Cllr Hudspeth, Deborah Phillips (DP)											
87/19	Questions from the Public	Overhanging trees – Winthorpe, Akeman Street – JH to speak with owners. Other trees/hedges along Akeman Street to be assessed on August village walk.											
88/19	Register of Interests	None.											
89/19	Minutes of the last meetings	Minutes of the annual meeting of the Parish Council, the Parish Council meeting and the annual parish meeting held on Wednesday 8 th May were read and signed as correct.											
90/19	Clerks report and progress on actions	Broadband cabinet – AR to update DC and DC to write to Chief Exec, Openreach. Land behind Knott Oaks garages – ongoing with Blenheim. Lighting at The Halt – ongoing with GWR. Church Walk o/s Little Lodge – JH to detail work specification and initial estimated costings prior to tender. Frogden Wood pollution – bio-bed overflow. MG to mention to Blenheim. The Cock Inn, Asset of Community Value – the Chairman agreed to complete and circulate the form to re-register. Updated Combe Emergency Plan - circulated Horns Lane – concern re poor quality of resurfacing – Clerk to contact Highways	DC MG JS JH MG ES JS										
91/19	Report from County Councillor	Cllr Hudspeth was unable to attend. His June report which is available on www.ianhudspeth.com/id11.htm was discussed and there were no questions.											
92/19	Report from District Councillor	Cllr Bishop reported that the WODC Scrutiny Committee are considering concerns regarding air quality, particularly in the Bridge Street, Witney area, the possible curtailing of the use of single use plastics and difficulties with Thames Water. Other matters reported included the proposed development of 450 new homes around Cogges Triangle and the approval of the Mullin Automotive Park at Enstone.											
93/19	Planning Applications	Applications – None											
94/19	To Approve Payments and Note Sums Received	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payments</th> <th style="text-align: right;">VAT</th> </tr> </thead> <tbody> <tr> <td>J. Sharpe – May</td> <td style="text-align: right;">£298.84</td> </tr> <tr> <td>P. Merry – (verge and post maintenance)</td> <td style="text-align: right;">£25</td> </tr> <tr> <td>Cox and Browning – (Internal Audit)</td> <td style="text-align: right;">£252</td> </tr> <tr> <td></td> <td style="text-align: right;">£42</td> </tr> </tbody> </table>	Payments	VAT	J. Sharpe – May	£298.84	P. Merry – (verge and post maintenance)	£25	Cox and Browning – (Internal Audit)	£252		£42	
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		Viking – £71.38 (paper and ink cartridge) OALC – Course fees £102 Received – Nil	£11.90 £17	
95/19	Annual Governance and Accountability Return	The Annual Governance Statement was completed. MG proposed that the statements be accepted, ES seconded the proposal, all were in agreement and the statements were signed by the Chairman and RFO.		
96/19	Play Park Update	The Clerk reported that a quote had been received from Trevor Stewart to top up the sand and bark. It was agreed to ask Trevor to update the bark but to get further quotes for the sand. There were no other areas of concern at this time.		
97/19	Speedwatch Update	AR reported that he had evaluated 4 suppliers of Mobile Speed Detection Device and that he had spoken to 2 of the main suppliers. AR agreed to summarise and circulate the details of the 2 preferred suppliers prior to the July meeting. It was also agreed to make enquires with other Parishes and to investigate any funding opportunities. The Chairman thanked AR for the work undertaken to date.		
98/19	Village Design Statement Update	In DP's absence the Clerk reported that the informal process of consultation would take place during forthcoming village events and that a more detailed questionnaire would be circulated to every household in July. Initial comments received from people from across the village support the project and concerns have been raised about the possible loss of open spaces and the styles of development that are insensitive to the present character of the village.		
99/19	Chatterpie Lane Bench	It was agreed to consider this request on the village walk in August.		
100/19	Urgent Correspondence	None		
101/19	Next Meeting	The next meeting of the Parish Council will be on Wednesday 10 th July at 7.30 in the Reading Room, Combe		