

## COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 10<sup>th</sup> June 2015 - Approved

### Present

Elena Softley– Chairman  
 Michael Green – Vice Chairman  
 Rachel Whitehead  
 Anne-Marie Ferrett  
 Julia Sharpe - Clerk  
 Members of the Public – one

No.	Item	Minutes	Action
3515	Apologies	Cllr Hudspeth, Simon Oliver	
36/15	Questions from the Public	Problem with squirrels in the trees behind Orchard Close – Advised to contact WODC. Overhanging foliage in Akeman Street – look at on Village Walk. Stones being removed from wall behind houses in Orchard Close – Noted. Overgrown hedges at Swan Bridge –Clerk to contact Long Hanborough Clerk.	JS
37/15	Register of Interests	None	
38/15	Mr Hebborn – Combe Feast	Mr Hebborn attended the meeting and confirmed that the fair will be from Sunday 16 <sup>th</sup> – Tuesday 18 <sup>th</sup> August, he also confirmed that he will advertise the event 2 weeks before hand and that he will bring additional rides and attractions. It was agreed to maintain the rent at £80 and £150 deposit.	
39/15	Minutes of the last meetings	Minutes of the Parish Council Meeting, The Annual Meeting of the Parish Council and the Annual Parish Meeting held on Wednesday 13 <sup>th</sup> May were read and signed as correct.	
40/15	Clerks report and progress on actions	<b>Water in Horns lane</b> – BA Hull contacted – work will begin within the next 2 weeks. <b>Posts around the green</b> – Pending - e-mail sent to OCC requesting that the 2 posts knocked down in an accident to be re-installed at the same time. <b>Methodist Chapel</b> – Asset of Community Value application form submitted. <b>RoSPA Certificate</b> – presented to Anne- Marie Ferrett. <b>Navron House</b> – Verge repairs – following meeting with Trinity Developers they have agreed to re-instate the verge from the school entrance to the footpath entrance once building work is complete. <b>Transparency Code</b> – Web-site implications from July. <b>The Pensions Regulator</b> – Clerk to be nominated as contact person.	
41/15	Report from County Councillor	June report circulated.	
42/15	Report from District Councillor	No report.	
43/15	Planning Applications	<b>Applications</b> – Barn at Foxhole Barn – change of use from an agricultural barn to residential dwelling – no objections or comments <b>Decisions</b> – Nil	JS
44/15	To Approve Payments and Note	<b>Payments</b> Burrows & Edwards – Internal Audit £216	<b>VAT</b> £36

	Sums Received	J Sharpe – Clerks Wages £196 OPFA – Annual subscription £40 <b>Received – Nil</b>	
45/15	Play Park Update	Anne-Marie Ferret reported that the issue with the swings was still outstanding, the mound needs patching and seeding, the area around the drain cover needs building up and another fence post has been damaged – Clerk to initiate repairs. Michael Green said that he had watered the new trees and was happy to do so again when required – Clerk to liaise.	JS
46/15	Response from Internal Auditor	Following the Internal Audit Burrows and Edwards issued a 'Clean bill of Health' for the 2014/15 Accounts.	
47/15	Protocol for using Digital and Social Media	The Chairman proposed the adoption of a Digital and Social Media Code of Practice. This was seconded by Rachel Whitehead and all present were in agreement. The Clerk was appointed as the web-master and Twitter moderator.	
48/15	Parking Issues	The following points regarding parking were noted: A vehicle must not be parked and left unattended in such a way that it is considered to be a hazard to other road users or footway users. For example: Parked on a bend or at a junction creating a safety hazard Parked across a footpath blocking free passage to pedestrians – particularly those using mobility scooters or with push chairs Parked in front of a driveway blocking access to private or public property (The highway includes from hedge to hedge or wall to wall and includes any pavements.) Vehicles must not park on a road at night facing against the direction of the traffic flow. A width of 3.7 meters is advised as the distance to allow for emergency vehicles to pass. It was agreed to photograph and send details of persistent parking issues to the PCSO's.	
49/15	Speeding	Concern regarding speeding by commuters through the village, Stagecoach buses and drivers around school drop-off and pick up times was discussed. It was agreed to send a general letter to all pre-school and school parents and to Stagecoach asking drivers to take extra care when driving through the village.	JS/ A-MF
50/15	WODC – Electronic Planning System	Waiting to hear if the Reading Room are to install Broadband, if so WODC will assist with the cost of providing a projector which will enable the full use of the electronic system.	
51/15	Co-option of Parish Councillor	One person attended for an informal interview. Following discussion Anne-Marie Ferrett proposed that Alan Revell be offered the position, Michael Green seconded the proposal and all were in agreement. Clerk to notify all and inform Keith Butler	JS
52/15	Urgent Correspondence	<b>OALC – AGM, Monday 6<sup>th</sup> July – Red Bag</b> <b>West Oxfordshire CAB – AGM, Wednesday 8<sup>th</sup> July – Red Bag</b> <b>Blenheim Palace Summer Events - Courier</b> <b>Witney Rotary Club – VH&amp;RG</b>	
53/15	Next Meeting	The next meeting of the Parish Council will be on Wednesday 8 <sup>th</sup> July at 7.30 in the Reading Room, Combe	

