

## COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 11<sup>th</sup> July 2018 – Approved

### Present

Elena Softley (ES) – Chairman  
 Michael Green (MG) – Vice Chairman  
 Rachel Whitehead (RW)  
 Deborah Phillips (DP)  
 Julia Sharpe - Clerk

No.	Item	Minutes	Action																					
100/18	Apologies	Simon Oliver (SO), Alan Revell (AR), Cllr Hudspeth, Cllr Bishop																						
101/18	Questions from the Public	None																						
102/18	Register of Interests	None																						
103/18	Minutes of the last meetings	Minutes of the Parish Council meeting held on Wednesday 13 <sup>th</sup> June were read and signed as correct.																						
104/18	Clerks report and progress on actions	<p><b>Establishing land ownership, Knott Oaks</b> – RW – No update</p> <p><b>Dog bin progress</b> – WODC to deal asap</p> <p><b>Broadband cabinet update</b> – AR – No update</p> <p><b>Village Green</b> – WODC are able to cut with a cylinder mower but due to increased number of cuts required the costs would increase by 50%. It was agreed to include details in the 2019 tender</p> <p><b>Akeman Street – overhanging shrubs</b> – resolved</p> <p><b>Combe Feast</b> – details confirmed with Mr Hebborn</p> <p><b>Dog Waste Bins</b> – Clerk to contact WODC re. overflowing dog waste bins throughout the village</p> <p><b>Grass Cutting</b> – Clerk to check WODC grass cutting policy during prolonged spells of hot dry weather</p>	<p>JS</p> <p>JS</p>																					
105/18	Report from County Councillor	Cllr Hudspeth was unable to attend. His July report which is available on <a href="http://www.ianhudspeth.com/id11.htm">www.ianhudspeth.com/id11.htm</a> was discussed and there were no questions.																						
106/18	Report from District Councillor	Cllr Bishop provided a written report stating that WODC Environment Committee have summoned Thames Water and the Environment Agency to appear before their Overview and Scrutiny Committee in September to discuss their failure to supply a good service to West Oxfordshire residents.																						
107/18	Planning Applications	<b>Applications</b> – None																						
108/18	To Approve Payments and Note Sums Received	<p><b>Payments</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 20%; text-align: right;"><b>VAT</b></td> <td style="width: 20%;"></td> </tr> <tr> <td>J. Sharpe – June wages (SO)</td> <td style="text-align: right;">£210.40</td> <td></td> </tr> <tr> <td>HMRC – PAYE (SO)</td> <td style="text-align: right;">£420.00</td> <td></td> </tr> <tr> <td>P. Merry (telephone box &amp; bus shelter maintenance)</td> <td style="text-align: right;">£50</td> <td></td> </tr> <tr> <td>WODC – Grass cutting</td> <td style="text-align: right;">£783.61</td> <td style="text-align: right;">£130.60</td> </tr> <tr> <td>OALC – Course fees</td> <td style="text-align: right;">£48.00</td> <td style="text-align: right;">£8.00</td> </tr> <tr> <td><b>Received</b> - Nil</td> <td></td> <td></td> </tr> </table>		<b>VAT</b>		J. Sharpe – June wages (SO)	£210.40		HMRC – PAYE (SO)	£420.00		P. Merry (telephone box & bus shelter maintenance)	£50		WODC – Grass cutting	£783.61	£130.60	OALC – Course fees	£48.00	£8.00	<b>Received</b> - Nil			
	<b>VAT</b>																							
J. Sharpe – June wages (SO)	£210.40																							
HMRC – PAYE (SO)	£420.00																							
P. Merry (telephone box & bus shelter maintenance)	£50																							
WODC – Grass cutting	£783.61	£130.60																						
OALC – Course fees	£48.00	£8.00																						
<b>Received</b> - Nil																								
109/18	Play Park Update	Repairs to the gate closing system made. No other concerns were highlighted. RoSPA inspection report due in July																						
110/18	Speedwatch Update	A report from AR stated that the next campaign would run from Monday 16 <sup>th</sup> July – Sunday 22 July Inc.																						

111/18	Web-site	It was agreed not to change the web-site provider at this time.	
112/18	Standing Orders	Revised Standing Orders were discussed. A proposal to adopt them was made by MG, RW seconded the proposal, all were in agreement and a Resolution to formally adopt the revised Standing Orders was made. The Chairman thanked DP for her work to remove the gender specific references	
113/18	PIP and TDC Applications	It was agreed to provisionally schedule additional meetings on the 4 <sup>th</sup> Wednesday of each month at 7.30pm to deal with Permission in Principal and Technical Details Consent Applications. Clerk to arrange dates and notify Councillors.	JS
114/18	GDPR Breaches	A policy to deal with data breaches under the new General Data Protection Regulations was discussed. ES proposed the acceptance of the policy, DP seconded the proposal, all were in agreement and a Resolution to accept the policy was made.	
115/18	Urgent Correspondence	A letter of complaint and the Parish Clerk's response were read and discussed.	
116/18	Next Meeting	The next meeting of the Parish Council will be on Wednesday 8 <sup>th</sup> August at 7.30 in the Reading Room, Combe followed by the annual Parish inspection walk.	