

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13th January 2018 - approved

Present

Elena Softley – Chairman
 Michael Green – Vice Chairman
 Simon Oliver
 Rachel Whitehead
 Alan Revell
 Deborah Phillips
 Cllr Bishop
 Julia Sharpe - Clerk

Members of the Public – One

No.	Item	Minutes	Action
01/18	Apologies	Cllr Hudspeth	
02/18	Questions from the Public	None	
03/18	Register of Interests	None	
04/18	Blenheim	Roger File and Heather Carter attended from Blenheim and outlined the Estate's 10 goals in 10 years plan which are: 1 – To triple their contribution to the local economy 2 – Train over 100 apprentices and set training goals for current staff 3 – House 300 families in high quality affordable accommodation 4 - Receive 750k paying visitors 5 – Become a net generator of green energy 6 – Be rated as a top 100 best employer 7 – Transform the Estate by completing a £40m restoration programme 8 – Re-acquire key works from old collections and establish new ones 9 – Create an additional endowment portfolio of £45m dedicated to the conservation of the World Heritage Site 10 – Double their charitable contribution to the community. Questions were raised regarding their housing policy and the impact that it will have on the local communities. Roger File replied that Blenheim were liaising with WODC and the Local Plan Inspector to meet housing needs to match future developments to the infrastructure.	
05/18	Minutes of the last meetings	Minutes of the Parish Council meeting held on Wednesday were 13 th December 2017 read and signed as correct.	
06/18	Clerks report and progress on actions	Establishing land ownership, Knott Oaks – Ongoing – Clerk to provide OS map. RW to obtain copy of conveyance. Dog bin progress update – pending response from WODC Broadband Update – ongoing	JS/RW AR
07/18	Report from County Councillor	Cllr Hudspeth was unable to attend. His January report which is available on www.ianhudspeth.com/id11.htm was discussed and there were no questions.	
08/18	Report from District Councillor	Cllr Bishop reported that a new site for 70 homes has been approved in Tackley. WODC has allocated monies for a feasibility study into decked parking in the Woolgate car park. WODC are supporting the installation of a module unit for a	

		waiting area, ticket sales and retail outlet for teas and coffee at Long Hanborough railway station.	
09/18	Planning Applications	Applications – 17/04078/HHD - Springfield, 21 Stonesfield Road - Conversion of loft to create first floor accommodation, including dormer window to rear – no objections or comments.	JS
10/18	To Approve Payments and Note Sums Received	Payments OALC – Course fees £48 J. Sharpe – November Wages £201.12 HMRC - PAYE £400.80 Received – OALC – Course fees refund £78	VAT £8 £13
11/18	Payments and Receipts and Summary Payments	The financial records for April 2017 – 31 st December 2017 were circulated and discussed. MG proposed that the accounts and Summary Payments records be accepted. RW seconded the motion. All were in agreement.	
12/18	Play Park Update	The Clerk reported that regular inspections had been undertaken and with the exception of a small amount of rubbish there were no issues to address at this time.	
13/18	Speedwatch Campaign	The campaign was discussed and it was agreed to re-commence in the week following the February half-term. It was also agreed to look at alternative on-line public calendars, write to all existing volunteers and advertise for additional ones.	JS/AR
14/18	Budget and Precept	The 2018/19 budget figures were circulated, discussed and agreed. SO proposed that the budget be accepted. ES seconded the motion. All were in agreement. The Precept figures for 2018/19 were circulated, discussed and agreed. DP proposed that the precept be accepted. MG seconded the motion. All were in agreement.	
15/18	Tree Survey	Two tenders to undertake a survey of the trees in the care of the Parish Council were considered. ES proposed accepting the quote from BOWARD. MG seconded the motion. All were in agreement. Clerk to liaise and to forward tender documents to VH&RG.	JS
16/18	Data Protection	Changes to the data protection law scheduled for May 2018 were discussed. In the first instance it was agreed to set up separate e-mails for the Clerk and all Councillors. MG agreed to investigate the options and report back. Clerk to compile a list of personal data held by the Parish Council.	MG JS
17/18	Urgent Correspondence	None	
18/18	Next Meeting	The next meeting of the Parish Council will be on Wednesday 14 th February at 7.30 in the Reading Room, Combe	